



Dear Stephens Family YMCA Volunteer Applicant:

Thank you for your interest in serving your community through our YMCA. Volunteers are essential to our successful fulfillment of the YMCA's mission, to put Christian principles into practice through programs that develop healthy spirit, mind, and body for all.

To put Christian principles into practice through programs that build healthy spirit, mind and body for all.

Volunteer recruitment is guided by our commitment and compelling vision of nurturing the safety and well-being of children, youth and adults with a wide range of abilities in a variety of program services. We depend on volunteers to assist us. Because the safety and well-being of children is so critical, we feel our number one job is to protect the children and youth who participate in the YMCA programs.

The State Legislature recently made certain changes in the law as it relates to volunteer organizations such as the YMCA. As a result of these changes, and as a part of the YMCA's effort to provide a safe environment for children, we are asking you to complete and sign the enclosed Volunteer Application and Agreement with the Stephens Family YMCA, along with the enclosed consent form authorizing a criminal background check.

On behalf of our Board of Directors and staff, we thank you for giving your valuable time and ensuring the safety of our children and youth.

Sincerely,

Stephens Family YMCA

**Stephens Family YMCA Volunteer Information**

Please Print \*\*

Today's Date: \_\_\_\_\_

Name: (Last, First, Middle Initial): \_\_\_\_\_

Address: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

Date of Birth : \_\_\_\_\_

Sex: M \_\_\_\_ F \_\_\_\_

Have you ever been convicted of a felony, or child abuse or a sex related crime? Yes \_\_\_\_ No \_\_\_\_

\_\_\_\_\_

**Volunteer Interest**

How did you learn about the Stephens Family YMCA Volunteer opportunities?

\_\_\_\_\_

What other organizations have you volunteered for, if any?

\_\_\_\_\_

Do you have any special training, certifications, skills, talents that you would like to share?

\_\_\_\_\_

What hours are you available to volunteer?

\_\_\_\_\_

Do you have a required number of hours of volunteering for your degree?

\_\_\_\_\_

What is your degree?

\_\_\_\_\_

**Areas of Interest**

What areas of the YMCA would you have interest in volunteering for?

- Filing Admin Work
- Teen Center
- Members Service (Orientation)
- Gymnastics
- Sports Camps
- Art
- Music
- Foreign Language
- Seniors (ADA)
- Children
- Fitness
- Swim Lessons
- Tours
- Community Outreach
- Special Events
- Water Slide
- Fundraising
- Camps
- Coaching
- Child Watch
- Facility Services (Cleaning)

**EDUCATION**

Formal education is NOT required to be a volunteer. We welcome experiences of all kinds!

|             | Name/Location | Degree/Diploma |
|-------------|---------------|----------------|
| High School | _____         | _____          |
| College     | _____         | _____          |
| Other       | _____         | _____          |

**EMPLOYMENT – Please list most recent employment**

Place of Employment \_\_\_\_\_

Dates of Employment \_\_\_\_\_

Job Title/Duties \_\_\_\_\_

\_\_\_\_\_  
Name & number of Immediate Supervisor \_\_\_\_\_

**REFERENCES**

Please list the name and address of 3 references that can provide a character reference for you. Please do not include relatives or previous employers.

| Name    | Phone |
|---------|-------|
| 1 _____ | _____ |
| 2 _____ | _____ |
| 3 _____ | _____ |

**VOLUNTEERS MAKE A WORLD OF DIFFERENCE –** I understand that all false statements made as apart of this application will be considered sufficient cause for denial of volunteering or immediate termination of volunteering, regardless of when it is discovered. I grant permission for the authorities of the Stephens Family YMCA to investigate my references and the release of the Stephens Family YMCA from any and all liability resulting from such investigation. I also understand that the Stephens Family YMCA reserves the right to conduct a criminal history record verification along with the reference checks.

I understand that should an offer to volunteer be extended to me and accepted, that I will be expected to adhere to the policies, rules and regulations of the Stephens Family YMCA. However, I further understand that this acceptance is for a volunteer position, that it is not an employment contract, and that I will not be compensated or given anything in exchange for my volunteer time.

Signature \_\_\_\_\_  
Parent Signature if under 18 years of age \_\_\_\_\_

**EMERGENCY CONTACT NAME** \_\_\_\_\_  
**PHONE:** HOME \_\_\_\_\_ CELL \_\_\_\_\_  
WORK \_\_\_\_\_

Thank you for completing this application and for your interest in the Stephens Family YMCA. Please return completed application to:

Stephens Family YMCA  
2501 Fields South Drive  
Champaign, IL 61822



STEPHENS FAMILY YMCA

### VOLUNTEER COACHING APPLICATION

WHAT SPORT(S) ARE YOU INTERESTED IN COACHING? \_\_\_\_\_

WHAT SPORT(S) HAVE YOU COACHED/PLAYED AND FOR WHAT ORGANIZAITONS? \_\_\_\_\_

DO YOU HAVE AN AGE/GRADE LEVEL PREFERENCE? \_\_\_\_\_

PREVIOUS COACHING EDUCATION \_\_\_\_\_

Courses \_\_\_\_\_ Clinics \_\_\_\_\_

Books \_\_\_\_\_ Videos \_\_\_\_\_

Other \_\_\_\_\_

In what areas of coaching do you feel you need training? Mark all that apply.

- Rules
- Safety
- Strategy
- YMCA Philosophy
- Communication with parents/players
- Developing sportsmanship
- Injury prevention/treatment
- Warm Up & Physical Conditioning
- Player/Parent pledge
- Organizing a practice
- Motivating youngsters
- YMCA Rules and Regulations

### COACHES CODE OF ETHICS

I hereby pledge to live up to my Coaches' Code of Ethics.

I will place the emotional and physical well-being of my players ahead of personal desire to win.

I will treat each player as an individual, remembering the large range of emotional and physical development required for the same age group.

I will do my best to provide a safe playing situation for my players.

I promise to review and practice the basic first aid principles needed to treat injuries of my players.

I will do my best to organize practices that are fun and challenging for all my players.

I will lead by example in demonstrating fair play and sportsmanship to all my players.

I will become knowledgeable in the rules of each sport that I coach and I will teach these rules to my players.

I will use those coaching techniques appropriate for each of the skills I teach.

I will remember that I am a Youth Sports Coach, and that the game is for children, not adults.

I fully understand the team I am coaching is not my team, but is a YMCA team.

I understand that each element of the Coaches' Code of Ethics is important and I will be removed as a coach if I violate any of these policies.

COACHES SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_



**STEPHENS FAMILY YMCA**

## **VOLUNTEER CODE OF ETHICS**

1. Smoking or use of tobacco products in the presence of children is prohibited.
2. Using, possessing, or being under the influence of alcohol or illegal drugs will not be tolerated.
3. Volunteers shall not abuse children including:
  - Physical Abuse – strike, spank, shake or slap
  - Verbal Abuse – humiliate, degrade or threaten
  - Sexual Abuse – including inappropriate touching or exposure
  - Neglect – withholding food, water, basic care, etc.
4. Volunteers must treat children of all races, religions and cultures with respect and consideration.
5. Volunteers must use positive techniques of guidance, including positive reinforcement and encouragement rather than competition, comparison or criticism.
6. Volunteers shall abstain from humiliating or frightening discipline techniques.
7. Volunteers shall not use profanity in the presence of children or parents.
8. Volunteers will refrain from intimate displays of affection toward others in the presence of children, parents and staff.
9. Monetary and expensive gifts to volunteers are prohibited.
10. Volunteers must be free of physical and psychological conditions that might adversely affect children's health, including fever or contagious conditions.
11. Volunteers will portray a positive role model for youth by maintaining an attitude of respect, loyalty, patience, integrity, courtesy, tact and maturity.
12. Volunteers will do everything in their power to avoid being put in a situation where they are alone with a YMCA child other than their own.
13. Caring for any YMCA children other than your own on a one-on-one basis, such as baby-sitting is prohibited.
14. Volunteers must not enter bathrooms with any child.
15. Volunteers are not to arrange future contact with YMCA children.
16. Illinois State Law requires that all citizens report any suspected abuse or neglect of a child to the Champaign County Department of Social Services, Child Protection Unit.
17. I understand as a volunteer for the YMCA I may be subject to a background check, including criminal history.
18. I understand that allegations or suspicions of child abuse are taken very seriously by the YMCA and will be reported to the Champaign County Department of Social Services, Child Protection Unit for investigation and that the YMCA will fully cooperate with any related investigations and will pursue the prosecution of child abusers to its full extent under the laws of this State.

**Violation of this Code is subject to, but not limited to, removal as a volunteer. I have received, read and agree to the items listed on the Volunteer Code of Ethics and Rules.**

**SIGNATURE OF VOLUNTEER APPLICANT** \_\_\_\_\_

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2501 Fields South Drive  
Champaign, IL 61822**