



**FOR YOUTH DEVELOPMENT®  
FOR HEALTHY LIVING  
FOR SOCIAL RESPONSIBILITY**

# **Stephens Family YMCA Summer Camp Parent & Guardian Handbook – 2026**

**Stephens Family YMCA**  
2501 Fields South Drive  
Champaign, IL 61822

## Welcome to Camp at the YMCA!

The YMCA is excited to launch another great summer of camp offerings and we're glad that your child will be a part of our summer experience. We recognize that when you register your child for camp that you are entrusting the care of them to our dedicated staff team. We have a mutual investment in making sure that their physical, social and mental well-being is enriched through their YMCA camp experience.

Based on decades of camp administration, we know one thing that ensures a safe and memorable summer for all: communication between parents and staff. Please know that your insights and feedback are welcome and encouraged to make sure the YMCA camp meets yours and your child's expectations.

We have a superb group of camp counselors ready to work with your child this summer. Our staff is trained in child abuse prevention, emergency procedures, and basic water safety. All of these important procedures prepare our staff for consistent, quality and engaging instruction.

If your child is not yet a YMCA member, inquire about our student membership in order to receive reduced camp fees and early access to camp registration. Some restrictions apply, contact the Member Service Desk for more details at 217-359-9622.

On the following pages, you will find information on key topics that you and your child should review together and acknowledge in order to prepare for a fantastic summer!

*\*This handbook is for camps at the YMCA facility in Champaign only. Mahomet Day Camp and Y on the Fly information is not included in this handbook\**

### Directors Contact Information

---

<b>Alyssa Anderson</b>	Larkin's Place Director	<a href="mailto:Alyssa.Anderson@ccymca.net">Alyssa.Anderson@ccymca.net</a>
<b>Devin Brocksmith</b>	Preschool Director	<a href="mailto:Devin@ccymca.net">Devin@ccymca.net</a>
<b>Sarah Lauterborn</b>	Aquatics Director	<a href="mailto:SarahL@ccymca.net">SarahL@ccymca.net</a>
	Camp Director	<a href="mailto:camps@ccymca.net">camps@ccymca.net</a>

### YMCA Staff

All YMCA camps are instructed by trained, qualified staff oriented to the YMCA philosophy of providing an excellent summer camp experience for every child. To ensure all children are supervised and cared for appropriately, the YMCA upholds a minimum camper to counselor ratio of 10:1 for all camps.

All YMCA day camp staff participates in a background check and are trained in child abuse prevention, emergency procedures, and basic water safety. It is encouraged that you get to know these staff to ensure maximum involvement and good communication.

### Note:

It is common for your child to connect with a favored staff person throughout the summer. While the YMCA encourages mentoring relationships, it is YMCA policy that employees are not encouraged to baby-sit for families enrolled in YMCA programs.

**\*Camp Counselors will have camp nicknames with the exception of the Camp Directors and leadership staff\***

## **Age-appropriate Camps**

Many day camps have requirements for grade entry due to the content of the curriculum and the maturity level required to accomplish some of the curriculum objectives. Camps grades are based on the grade your child will enter in the 2026-2027 school year. In all camps, campers are grouped with children of similar age to ensure learning outcomes equate to their experience and campers are comfortable in their surroundings. For this reason, we cannot accommodate special requests to pair friends, siblings or relatives of different ages together, nor can we guarantee that your child will be placed with a particular staff person.

## **Camp Sites**

All Camps will begin and end their day at The Stephens Family YMCA. Y Day Camp and a variety of specialty camps offer off-site experiences that are integrated into the camp curriculum. YMCA camps will travel to various locations based on theme and curriculum of each camp and week.

*\*Mahomet Day Camp and Y on the Fly are at different locations than the Stephens Family YMCA.*

## **What to Bring to Camp**

- A water bottle
- Sunscreen (The Y will have bottle of generic spray-sunscreen as needed)
- For kid's prone to accidents, an additional pair of underwear and shorts
  - Optional Items: hat, sunglasses, etc.

### **For Half-Day Camps:**

- 1 snack

### **For Full-Day Camps:**

- A lunch & 2 snacks

### **For 2 Half-Day Camps + Lunchtime Activities:**

- A lunch & 2 snacks
  - No refrigeration is available for any campers, please pack accordingly

### **For Camps that Swim:**

- A waterproof backpack (along with a plastic bag for swimwear after the session)
- Your child's swimsuit
- A towel
  - Optional items: goggles, water shoes, swim shirt, etc.

## **What to Leave at Home**

YMCA staff will keep your child engaged in various, interactive activities throughout camp.

For this reason, please do not send:

- Money
- Personal toys
- Cell Phones, Tablets, or electronic games

**The YMCA not responsible for any items that campers bring to camp, nor liable for any items lost or stolen at camp.**

If, for any reason, you need to contact your child while they are at camp, please call our Member Service Desk at 217-359-9622. Camp staff will take possession of any cellular phone or electronic device brought to camp and return the item to parent at pick-up time.

**\*Firearms and smoking are prohibited on the premises\***

## **Camp Attire**

Campers should wear comfortable, non-restrictive clothing that they can play and be active in. Camp activities may be geared towards physical activities that requires clothing to get messy at times. Always send your child in a comfortable pair of gym shoes. Campers who are prone to accidents should bring an additional pair of underwear and shorts.

All clothing should reflect images and wording that is proper to wear to school, in good taste and weather appropriate. Clothing featuring sexually suggestive or explicit images/words or promoting alcohol, tobacco or gang related symbols are prohibited. All clothing should cover a camper's chest, midriff, and bottom. Clothing should be sized to fit (not restrictively tight, or too big that clothes are falling off or not being worn properly) in order to participate in all activities safely. All swimwear should be in good taste and modest.

Campers dressed inappropriately will be excused from activities until a change of clothes can be provided. A good rule of thumb: if they couldn't wear it to school, don't wear it to camp.

## **Lost and Found**

When items are lost, an effort will be made to find and return the items to their owners as soon as possible. If your camper loses something, encourage them to check our lost and found box.

**Ensure that all children's possessions are labeled with their name**, preferably on the tag at the neck or waist. Lost and found items will be donated every other week if not claimed

## **YMCA T-Shirts**

Each child in Y Day Camp will receive a camp shirt. Only one camp shirt will be given per child for the summer.

**Note: For children enrolled in Y Day Camp, the camp shirt must be worn on our Thursday field trip days for ease of identification when traveling off-site.**

## **Field Trip Protocol**

Field trips are included in all camp fees and are communicated in the weekly parent emails. On field trip days, **please be prompt as the bus won't wait on late arrivals!** It is very important that you check the bus departure/arrival times in your camp emails so your child does not miss the bus. We will not be able to wait for late arrivals to camp and you will be required to find alternate care for your child if the bus leaves without them. Children will not be allowed to stay at the Y unattended or be switched to another camp in the situation that your child misses the bus. In case of rain or inclement weather, field trips are subject to cancellation or change in location. If you wish to check on the status of a field trip change/cancellation, please call the director for your child's camp.

## **Bus Transportation to off-site venues**

School busses, driven by licensed bus drivers, will be used for camp transportation. Campers are seated two to three children per seat. No food or drinks are to be consumed while on the bus at any time. All leased vehicles are inspected daily by the bus drivers and regularly checked by a licensed mechanic provided by the bus company. Our bus drivers are trained in child abuse prevention in addition to the training necessary to safely operate the school bus.

## **Drop-Off and Pick-Up Procedures**

Each individual camp will be located at various locations around the Y, which will be communicated by your child's camp director each week. Camp locations may be different based on the time of day as well. A white board will be posted inside the front entrance of the YMCA that can be referred to for drop off or pick up, or the front desk staff can assist you as well.

### **Drop-Off Protocol:**

Parents, or another adult, are required to physically sign-in their child each day for camp.

**No children may be dropped off without a parent or adult signing them into their camp, regardless of age.** Adults are considered anyone 16 years old or older.

### **Pick-Up Protocol**

When picking up your child, please find their camp and a staff member to sign out your child.

**Anyone picking up your child must be on the authorized pick-up list and show a photo ID daily.**

This is for the safety of your child. This is also true if you are sending an authorized friends or family members to pick-up your child on your behalf. **Camp sign-in/ sign-out is required daily, no exceptions.** If a parent refuses to pick up, their child may be suspended for future dates of camp.

### **Outside Heat Safety**

Many of the camps at the YMCA are outside throughout the day. Y Day Camp spends the majority of its day outside. Please provide your child with spray sunscreen as staff are not allowed to help children rub in sunscreen. Sunscreen will be applied multiple times throughout the camp day with the help of camp staff. It is highly recommended that parents provide hats, sunglasses and sunscreen for campers. Following the heat humidity index (OSHA), on days that are high risk camps will alter activities to ensure that campers stay cool, inside or in the shade.

Camp Directors will communicate to you through the parent email by the Friday prior to camp starting to let you know their plans for the week regarding outside times. If something changes during the week, directors will notify you as soon as they are able.

### **Discipline Protocol**

YMCA staff plan each day with engaging activities that promote responsible and caring interactions among all campers. As part of their supervisory role, the staff governs the behavior of each child and will proactively address conflicts if they arise. Campers may be subject to disciplinary actions if they jeopardize their safety or the safety of others, jeopardize the integrity of the camp, or is overtly disrespectful to others.

**Note:** Any child causing severe harm to themselves, another child or staff member will be dismissed from the camp immediately. Campers involved in an incident against camp property or against another camper or staff member are disciplined immediately. Payment to repair any damage accrued as a result of the vandalism is the responsibility of the camper's parent/guardian.

**The YMCA reserves the right to dismiss a child from the program. Disciplinary steps are subject to change based on the severity of the action(s) or incident(s). No refunds or credits will be given for time missed due to disciplinary action**

## **Registration**

You may register for camps online at [www.sf-ymca.net/summer-camp](http://www.sf-ymca.net/summer-camp). Deposits will be required to be paid at the time of registration. Our YMCA member service desk may also process camp registrations with deposits and process balances due as needed. If you have any questions, please contact a camp director for help. Camp may fill up prior to your registration. You can sign up for the waitlist at no cost and you will be contacted if a spot becomes available.

## **Financial Assistance**

To the extent that funds are available, financial assistance is provided to children based on demonstrated need for those who cannot afford the full camp fees. Community donors who contribute generously provide this funding to the Annual Scholarship Fund. For consideration, download an application at [www.sf-ymca.net/financial-assistance](http://www.sf-ymca.net/financial-assistance) or call 217-239-2820 to request an application. Please allow up to two weeks for processing prior to the need for funding.

The YMCA also accepts third-party payments from organizations including Child Care Resource Services (CCRS) and DCFS. All third-party payment arrangements require completed paperwork and confirmation of payment terms before a camp reservation is processed. Participants who are approved for a YMCA Scholarship are strongly encouraged to apply for CCRS, as the criteria for qualification is very similar.

**Participants who have been approved for a YMCA Scholarship, CCRS, or other third-party payment, must register with a Director in order for the financial assistance to be applied to camp deposits and payments.**

## **Memberships Requirements for Summer Camps**

Members receive early access to register for Summer Camps beginning March 2nd at 6AM, and also receive a member discount. **The child/participant being registered for camp must be an active member at the time of registration in order to receive the benefits afforded to members.**

Participants must also be registered under their parent/guardian's account for the household they primarily reside in. Participants may not be added to the account of other family members or family-friends if they do not primarily reside within their household.

Members must keep their membership through the end of their camp date in order to receive the member discount. Members who choose to cancel their membership before their camp is completed will lose the membership discount for all camps they are registered for from that point on.

**Members must retain their membership through April 14th in order to maintain their registration for the camps signed up for between March 2-March 9.**

If a member chooses to cancel their membership before April 14th, their camps will also be canceled and they will have to re-register as a guest-member. Deposits will not be refunded for camps registered for as a member, and any re-registrations will require an additional deposit. If a participant was registered for a camp that has a current waitlist, and membership is canceled, the participant will need to be added to the waitlist of that camp.

## **Ways to Pay**

There are three payment options to help you conveniently manage your child's summer camp experience while planning ahead and securing a reservation for your child in a specific camp. All camp fees are on a per week basis, unless noted in the description otherwise. As a membership benefit, all camps are offered to YMCA members at a reduced rate.

### **Option 1: Register with a Deposit & Schedule Your Payment**

With this payment method, you can reserve your child's placement in one or multiple camps with a \$25 registration deposit per camp, per child. (Deposits are \$5 per camp, per child for those who have been approved for a scholarship, CCRS or Third-Party Payment). Each session deposit is deducted from the balance due each week.

If you register with a deposit only, you are required to sign up for automatic payment draft transfers using your checking account or credit card. The remaining balance is due by the Monday prior to the week registered. At the time of registration, all payment information will be stored in your registration account and scheduled to be processed.

### **Camp Payment Schedule**

<b>Week of Camp:</b>	<b>Balance is due on Monday:</b>
Week 1: May 26-29	May 18
Week 2: June 1-5	May 25
Week 3: June 8-12	June 1
Week 4: June 15-19	June 8
Week 5: June 22-June 26	June 15
Week 6: June 29-July 3	June 22
Week 7: July 6-10	June 29
Week 8: July 13-17	July 6
Week 9: July 20-24	July 13
Week 10: July 27-31	July 20
Week 11: Aug 3-7	July 27

### **Option 2: Payment in Full**

You can reserve your child's placement in a camp by paying for the full amount at the time of registration with cash, check or credit card. If a schedule change is required, camps paid for in full are refundable minus the \$25 deposit for each session canceled. A credit card or bank account information must still be put on file

### **Option 3: Third-party Payment**

The YMCA accepts third-party payments from organizations including Child Care Resource Services (CCRS) and DCFS. All third-party payment arrangements require completed paperwork and confirmation of payment terms before a camp reservation is processed. For those qualifying for third-party payments, it is to your child's advantage to coordinate payments in advance. We strongly recommend a 30-day lead prior to registration to ensure camp availability. Please contact Kayla Carter at 217-239-4955 for additional information.

## Camp Participant Cancellation Policy

### **By the YMCA:**

Insufficient enrollment: Full Refund

### **By the Participant**

- Cancellation by participant occurs at least 72 hours in advance of camp start:
  - Full Refund minus \$25 deposit
- Cancellation by participant occurs between 24-72 hours in advance of camp start:
  - 50% Refund
- Cancellation by participant occurs same day that camp starts or after:
  - **NO REFUND**

**Camp deposits are non-refundable and non-transferable to other camps.**

### **Camp Hours**

<b>Y Day Camp:</b>	7:30AM-5:30PM (Pre & Post Activities included)
<b>AM Specialty Camps:</b>	8:30AM-11:30AM
<b>PM Specialty Camps:</b>	1:00PM-4:00PM
<b>Full Day Specialty Camps:</b>	8:30AM-4:00PM

### **Drop Off and Pick Up Times:**

<b>Y Day Camp:</b>	Drop Off: 7:30AM-8:30AM	Pick Up: 4:15PM-5:30PM
<b>AM Specialty Camps:</b>	Drop Off: 8:15AM-8:30AM	Pick Up: 11:30AM-11:45AM
<b>PM Specialty Camps:</b>	Drop Off: 12:45PM-1:00PM	Pick Up: 4:00PM-4:15PM
<b>Full Day Specialty Camps:</b>	Drop Off: 8:15AM-8:30AM	Pick Up: 4:00PM-4:15PM

### **Pre & Post Activities:**

Extended care is available for families before AM Camps and after PM Camps. See below for more information:

#### **Pre-Activities:**

- \$20/family per family, per week
  - Drop-off between 7:30AM-8:15AM

#### **Post-Activities:**

- \$20/family per family, per week
  - Pick-up between 4:15PM-5:30PM

#### **Both Pre and Post Activities: \$35 per family, per week**

Pre and Post activities are included in the camp fee for Y Day Camp only. You may drop off as early as 7:30am and pick up as late as 5:30pm for Y Day Camp.

If a camper is dropped off during Pre or Post Activities, but is not registered for them, you will be charged a \$1/minute fee for each minute you are early or late. If that early or late fee exceeds the cost of Pre & Post Activities you will be automatically charged for Pre or Post Activities, and it will be available for you the remainder of the week.

#### **Campers who are picked up past 5:30pm will be charged a \$1.00/minute fee that you are late.**

Campers who are continually picked up past 5:30pm will be removed from the program.

## **Lunch Time Activities**

Campers who are signed up for an AM Camp (8:30AM-11:30AM) and PM Camp (1:00PM-4:00PM) can be registered for Lunchtime Activities from 11:30AM-1:00PM.

**Lunch time activities are only available for those that sign up for both an AM Camp and a PM Camp in the same week.**

Registration must be completed in advance in order to have your child included in the group.

**Lunchtime Activities Fee: \$20/member/week; \$25/guest-member/week**

## **Children with Special Needs**

The Stephens Family with Larkin's Place is dedicated to providing support to all children. We provide a wide range of inclusion support services, including adapted programming, modifications to existing programming, and inclusion counselor support. If your child has a disability which may impact their ability to participate in a camp program, please indicate that on the registration form and contact Alyssa Anderson at [alyssa.anderson@ccymca.net](mailto:alyssa.anderson@ccymca.net).

**Note: We may not be able to provide support to families who do not indicate the need for an Inclusion Counselor to Alyssa Anderson.**

We provide support to individuals with intellectual disabilities, physical disabilities, and other developmental delays. If your child needs support beyond what our facility can provide, we will help refer you to programs that best meet the needs of your child.

**At this time, we are not able to provide skilled nursing services, or administer some types of personal medical care needs.**

The Stephens Family YMCA strives to be a place for all. However, we take safety of our campers and staff very seriously. If a family does not indicate the need for inclusion support in advance, and a child cannot participate in a camp safely, families may be asked to remove their child from camp.

**If your child has never attended YMCA Camps before and needs a 1:1 aide for camp:**

Please contact Alyssa Anderson at [alyssa.anderson@ccymca.net](mailto:alyssa.anderson@ccymca.net) for an evaluation meeting before **February 16, 2026**. You will need to go through an evaluation meeting to determine the supports needed for your child.

**If your child has attended YMCA Camps before:**

Please register for an Inclusion Counselor for a child with a disability by **February 23, 2026**. Once you have completed this, our staff will reach out to you to confirm the next steps of how to register for camp.

If you have any questions during this process or need assistance, please reach out to the Larkin's Place Director, Alyssa Anderson, at [alyssa.anderson@ccymca.net](mailto:alyssa.anderson@ccymca.net).

*\*Please note, if you are put on the waiting list for an inclusion counselor and you have registered for camp that week, we cannot guarantee your child will have support as we are limited based on staff capacity. If this happens, families will be offered refunds of their camps and deposits*

## Stephens Family YMCA Behavior Policy

Any child who, after attempts have been made to meet the child's individual and developmental needs, demonstrates inability to benefit from the type of care offered by the program, or whose presence is detrimental to the group shall be discharged from the program immediately. The YMCA staff reserves the right to supersede consequences based on severity of behavior and number of offenses.

	<b>Mild</b>	<b>Moderate</b>	<b>Severe</b>
<b>Physical</b>	<ul style="list-style-type: none"> <li>• Pushing/shoving</li> <li>• Spitting</li> <li>• Throwing Objects</li> <li>• Cutting in line</li> <li>• Running indoors</li> </ul>	<ul style="list-style-type: none"> <li>• Hitting, slapping, or kicking other participants/ staff</li> <li>• Tripping</li> <li>• Biting</li> <li>• Locking self in a room</li> </ul>	<ul style="list-style-type: none"> <li>• Threatening with weapon</li> <li>• Severe fighting/ aggression</li> <li>• Inflicting bodily harm</li> <li>• Inappropriate sexual contact</li> <li>• Self-harming</li> <li>• Inappropriate exhibiting of body</li> </ul>
<b>Emotional</b>	<ul style="list-style-type: none"> <li>• Excluding others from activities</li> <li>• Excluding from a sitting area</li> <li>• Mean or hurtful comments</li> <li>• Dirty looks</li> <li>• Minor gossiping</li> <li>• Mild spreading of rumors</li> </ul>	<ul style="list-style-type: none"> <li>• Threatening to reveal embarrassing information</li> <li>• Embarrassing others</li> <li>• Placing blame on others</li> <li>• Inappropriate daring or provoking of others</li> </ul>	<ul style="list-style-type: none"> <li>• Bullying</li> <li>• Revealing embarrassing and personal information</li> <li>• Completely isolating others</li> <li>• Threatening others for reporting bullying</li> </ul>
<b>Verbal</b>	<ul style="list-style-type: none"> <li>• Poking fun at others</li> <li>• Inappropriate language</li> <li>• Name calling</li> <li>• Using inappropriate nicknames</li> <li>• Screaming/ yelling</li> </ul>	<ul style="list-style-type: none"> <li>• Verbal threats of aggression</li> <li>• Excessive inappropriate language</li> <li>• Taunting</li> <li>• Intimidating others</li> </ul>	<ul style="list-style-type: none"> <li>• Constant and severe verbal threats</li> <li>• Verbal threats of self-harm</li> <li>• Sexual harassment</li> <li>• Use of racial or ethnic slurs</li> </ul>
<b>Other</b>	<ul style="list-style-type: none"> <li>• Refusing to participate in activities</li> <li>• Use of electronics outside of designated times</li> <li>• Rudeness toward staff</li> <li>• Improper use of YMCA property &amp; equipment</li> </ul>	<ul style="list-style-type: none"> <li>• Blatant disrespect towards staff</li> <li>• Hiding or running from staff</li> <li>• Refusing to follow or stay with the group</li> <li>• Constant refusal to follow rules</li> <li>• <i>Persistent mild behavior</i></li> </ul>	<ul style="list-style-type: none"> <li>• Defacing property</li> <li>• Severe disrespect to staff</li> <li>• Destruction of property and equipment</li> <li>• <i>Persistent mild or moderate behavior</i></li> </ul>
<b>Possible Consequences</b>	<ul style="list-style-type: none"> <li>• Verbal Warning</li> <li>• Removal of activities (games, crafts, etc.)</li> <li>• Period of removal from group</li> <li>• Loss of privileges (Outside, electronics, etc.)</li> <li>• Given chore to do (sweeping, cleaning, etc.)</li> <li>• Parents may be notified at end of day</li> </ul>	<p><i>Consequences include the same for mild behavior plus the additional:</i></p> <ul style="list-style-type: none"> <li>• Written warning</li> <li>• Extended removal from group</li> <li>• Parents notified</li> <li>• Parents may be requested to pick up child</li> <li>• Discussion with coordinator or director</li> </ul>	<p><i>Consequences include the same for mild or moderate behavior plus the additional:</i></p> <ul style="list-style-type: none"> <li>• Parents immediately notified and will be required to pickup the child immediately.</li> <li>• Parents and child must meet with director before reentry to YMCA</li> <li>• Severe behavior may result in suspension or expulsion</li> </ul>

**Any child causing severe harm to another child or to a staff member will be dismissed immediately.**

## **Camp Cancellation Policy**

At The Stephens Family YMCA, the health and safety of our campers and staff are our top priority. To ensure a safe and healthy camp environment, we ask that parents/guardians keep their children home if they exhibit any of the following symptoms or illnesses:

### **Your child will be required to stay home from camp if they have:**

**Fever:** A temperature of 100.4°F (38°C) or higher. Children must be fever-free for at least 24 hours without medication before returning to camp.

**Flu (Influenza):** Symptoms include fever, chills, body aches, fatigue, sore throat, and cough.

**Vomiting or Diarrhea:** Children must stay home until they are symptom-free for at least 24 hours without medication.

**COVID:** Please follow CDC guidelines for isolation and return.

**Severe Headaches, Stomach Aches, or Ear Aches:** If the child is experiencing persistent pain that interferes with daily activities.

**Eye Infections (Pink Eye/Conjunctivitis):** Red, itchy, watery eyes with discharge. Child must be on antibiotics for at least 24 hours before returning.

**Strep Throat:** Characterized by fever, sore throat, and difficulty swallowing. Children may return after 24 hours of antibiotics and being fever-free.

**Measles, Mumps, or Chickenpox:** Contagious viral illnesses that require the child to remain home until cleared by a doctor.

**Lice:** Children must be treated and be lice/nit-free before returning.

**Impetigo:** A contagious skin infection causing red sores. Child may return after 24 hours of antibiotic treatment and when sores are healing.

**Hand, Foot, and Mouth Disease:** If the child has a fever, open sores, or excessive drooling, they must stay home until symptoms improve.

**Ringworm:** A contagious fungal infection. Child may return after starting treatment and covering the affected area.

**Rash of Unknown Origin:** Any unexplained rash, especially if accompanied by fever or other symptoms, should be evaluated by a doctor.

### **Additional Guidelines:**

- If your child becomes sick at camp, they will be isolated, and a parent/guardian will be contacted for immediate pickup.
- If your child is diagnosed with a contagious illness, please notify the camp so we can take appropriate precautions

By following these guidelines, we can work together to ensure a safe, fun, and healthy summer for all our campers.

**For more information on any illnesses, please contact your physician. The Stephens Family YMCA reserves the right to change illness policies based on new illnesses, and information on a case by case basis.**

## **Frequently Asked Questions**

### **Q: What if my child cannot attend camp due to illness, vacation or other reason?**

A: If your child will be absent, please leave a message with the Camp Director with your child's name and date of absence by email. For Y Day Camp, you can also access the YMCA Camp Office at 239-2811. Please keep in mind that no refunds are provided for missed days that your child is registered due to illness.

### **Q: How will I know what activities are planned each week for my child's camp?**

A: Camp Directors will send out an email to families the week prior to your child's camp with all information for the camp they are registered for. Emails will be sent out by Friday evening the week prior to the start of camp.

### **Q: How do I contact YMCA staff during the day?**

A: For Y Day Camp, you can call the camp office (217-239-2811) or camp site phone (Site phone number is sent in camp information email the week prior). You can also email your camp director. For any urgent camp needs or communication, please contact the YMCA front desk at 217-359-9622.

### **Q: Can I visit my child at camp when I have free time?**

A: The YMCA has an open-door policy for parental visits at all camps. If you plan to visit, please check-in with the YMCA staff to acknowledge your arrival. We ask that you be sensitive to the activity taking place so as not to disrupt the camp curriculum. Parents are allowed to attend field trips, but must provide their own transportation and pay for their own admission when necessary. Unless your child is signed out of camp, they must remain with YMCA staff at all times.

### **Q: Does the YMCA accept donations for camp activities?**

A: Yes. Items such as board games, sporting equipment, hand sanitizer, sunscreen, tissues and supplies for arts and crafts are welcome. Before donating, please consult with a YMCA Camp Director for immediate needs or specific criteria based on volume or types of donations needed. Items should be in relatively good shape and safe for children.

### **Q: Where is the lost and found area for my child's camp?**

A: A lost and found container for Y Day Camp is available at the camp pavilion for all misplaced items found throughout the day and not claimed by their rightful owner. Specialty Camps may have their own Lost and Found located elsewhere, or not at all. There are two other general Lost and Found containers located inside the YMCA, one by the family locker room and one by child watch. Please mark all of your child's belongings with their name prior to the start of camp. The YMCA is not responsible for lost or stolen items.

### **Q: What if my child gets ill or injured while at camp?**

A: If your child does not feel well for an extended period of time, YMCA staff will contact you to come pick-up your child. Moderate injuries will also be promptly communicated once proper care is administered. A parent/guardian will be contacted immediately for any severe injuries requiring professional medical attention. If a parent/guardian cannot be reached, medical treatment will be sought under advisement of the Camp Director and Life Guards.

## **Frequently Asked Questions**

### **Q: What if my child requires medication while at camp?**

A: Parents/Guardians must acknowledge on their child's registration form if their child needs medication administered while at camp, and give consent to YMCA to administer them. Medicine is required to be in its original pharmacy container with the doctor's name, the name of the medication, and all dosage information on the original label. Parents must give the YMCA staff the medication each day, or give a reminder of their child's needs at drop off.

### **Q: What is the best way to retrieve information about camp on a weekly basis?**

A: The first option, and most convenient, is the YMCA's web site at [www.sf-ymca.net/summer-camp](http://www.sf-ymca.net/summer-camp). Camp Directors will also send out an informational email prior to each week of camp, usually on Friday afternoons. Lastly, YMCA staff is available to offer any camp information during drop-off or pick-up times daily.

## **YMCA WAIVER:**

**I understand that the YMCA assumes no responsibility for injuries or illnesses which I or any member of my family may sustain as a result of my physical condition or resulting from my participation in any athletic activities, sports programs, the use of any equipment, exercise, or any other activities or programs. I expressly acknowledge that I assume the risk for any and all injuries and illnesses, which may result from my or my family's participation in these activities. I hereby release and discharge the YMCA, its agents, servants, and employees from any and all claims for injury, illnesses, death, loss, or damage which I, or any member of my family, may suffer as a result of my participation in these activities. I understand the YMCA is not responsible for personal property lost or stolen while members and/or guest members are using YMCA facilities or on YMCA premises.**

**I give my permission to the YMCA to use, without limitation or obligation, photographs, film footage, or tape recordings, which may include me or my family's images(s) or voice(s) for purposes of promoting or interpreting YMCA programs. I acknowledge that the YMCA is not responsible for the actions of its staff members during time periods when the staff is not performing duties specifically for the YMCA.**

**The Stephens Family YMCA summer camp is exempt from licensing through DCFS.**